

Delhi Hills Athletic Assn.

Doc. No.:	002			Origination Date:	May 1, 1997	Page:	1 of 6
Doc. Level:	Tier 2	Revised By:	B. Boehme	Revision Date:	Feb. 14, 2012	Revision Level:	002

1. GENERAL RULES

- 1.1. Managers and Coaches Rules Deleted 8/9/99
- 1.2. Sports Coordinators A set of guidelines shall be developed for the Head Coordinator and sports coordinators by the Managers Committee. There shall be a Head Coordinator in charge of each sport. Sports coordinators will report to the Head Coordinator. The Head Coordinator will also fill in, in the absence of a sports coordinator. Sports coordinators will have printout sheets announcing dates of equipment pickup, roster deadlines, all star games, equipment turn in, and coaches meeting date at the conclusion of the season to review all pertinent information to that season's agenda. Head Coordinator is chosen by the Association president and presided over by the Managers Committee. The Head Coordinator cannot be a coach or manager in that sport, unless necessary.
- 1.3. Coaches Clinics If possible, D.A.A. will sponsor one yearly coach's clinic to include a guest speaker. At least one representative from each team is expected to attend. Points will be awarded for attendance.

2. MANAGERS AND COACHES RULES

- 2.1. * Any rule changes to the Managers & Coaches rules shall be adopted at the sports year end sports meeting. This meeting shall be deemed official if there is a quorum of Managers and coaches, of that said sport present. A quorum consists of seventeen minimum or twenty percent of the managers and coaches of that said sport. Each year end sports meeting must be held, a maximum of ninety days, after that sports regular season, is completed. The year end sports meeting shall be presided over by the Managers Committee or current President of Delhi Hills Athletic Association. All year end sports meetings are open to all member of Delhi Athletic Association. Managers, Coaches and all members in good standing shall be allowed to vote on any issue raised during these proceedings. Managers and Coaches Rules denoted with an asterisk shall be considered general code of ethics rules which cannot be changed without the approval of the Managers and Coaches of that sport, Managers Committee and Executive Board. This by law shall be adopted as rule number one of the Managers and Coaches Rules, and cannot be changed unless agreed upon as outlined per the Delhi Athletic Association, Code of Regulations: Article III Section 5 and Article IV Section 10. (Amended 11/18/99)
- 2.2. Managers are to be present at games and practices seventy- five (75%) percent of the time.
- 2.3. * Managers or prospective managers must be present at a minimum of three (3) membership association meetings per fiscal year.
- 2.4. Managers are not required to treat their team, it is each managers own decision.
- 2.5. * No cash payments are to be made to any player in any sport for any reason.



Delhi Hills Athletic Assn.

Doc. No.:	002			Origination Date:	May 1, 1997	Page:	2 of 6
Doc. Level:	Tier 2	Revised By:	B. Boehme	Revision Date:	Feb. 14, 2012	Revision Level:	002

- 2.6. * Managers are expected to familiarize themselves with their sports rules. Any deviation from the league rules will be taken up by the Managers Committee and the case reviewed. The maximum penalty will be dismissal.
- 2.7. * Managers and coaches will refrain from drinking alcoholic beverages while responsible for players and team. There is to be no smoking on the field of play or on the benches. Violation could mean dismissal.
- 2.8. * Managers and coaches will refrain from using profanity in the presence of players.
- 2.9. It will be the responsibility of the manager and coaches to control their emotions and those of their team and fans to promote good sportsmanship.
- 2.10. * All protests will be handled by the protest board which shall consist of three (3) members of the Managers Committee, who shall be appointed by the Managers Committee chairman, and two (2) members of the Executive Board, who shall be appointed by the president. A new board may be established for each protest filed based on the availability of members of the respective committees. Managers must report all protests immediately to the Managers Committee Chairman who shall see that a protest board meeting is called and which meeting the manager shall attend. The purpose of the board is to assist and advise the manager. If the board approves the protest, it shall assist in the filing of the protest on behalf of the association with the league. D.A.A. shall bear the cost of any protest fees when the protest is approved by the board. If the protest board does not approve of the filing of the protest with the league, then the manager can do so on his/her own, at their own cost, and without representing that they have the backing of the association. The league representative must be made aware of all protests.
- 2.11. The number of manager/coaches will be governed by the sports league rules.
- 2.12. * A representative of the Managers Committee, team managers/coaches, and officers (optional) will meet a minimum of two (2) meetings, one at the beginning of each respective sport season and one at the end of the season. The year end meeting must be held within 90 days of the final regular season game.
- 2.13. * It is the responsibility of the manager/coach to remain with any player until picked up by the parents. Any manager/coach who leaves a child prior to being picked up shall be subject to immediate dismissal. If a manager/coach transports all or part of a team, it is the managers/coaches responsibility to return all players to the pickup point and wait until all players are picked up by a parent.



Delhi Hills Athletic Assn.

Doc. No.:	002			Origination Date:	May 1, 1997	Page:	3 of 6
Doc. Level:	Tier 2	Revised By:	B. Boehme	Revision Date:	Feb. 14, 2012	Revision Level:	002

2.14. * It is the responsibility of all managers to see that all players are provided with a complete uniform. This includes items parents are responsible for providing, such as socks, provided the players and parents have an ample opportunity to purchase the required items. The entire uniform shall be worn by the player at all regular and tournament games. If any player is not in full uniform, that player shall not play (there is no discretion on the part of the manager in this regard - the player shall not play). It is the responsibility of each manager to collect all uniforms and return them with the other equipment immediately after the end of any sport season. Equipment must be turned in by the following dates:

2.14.1. baseball and softball
2.14.2. soccer and football
2.14.3. cheerleading
December 1
December 1

If a manager fails to return their equipment by the specified date, and they do not have permission to keep their equipment from the person responsible for the equipment turn-in, they will be immediately suspended from managing or coaching any sport for one (1) calendar year.

- 2.15 Once a player has been signed to a contract, he or she will not be given a release except when approved by the manager and Managers Committee before the player is notified. Any player who has been given his release from a team for disciplinary reasons is not eligible to be signed to a contract by any other team in the Delhi athletic association for that particular sport and season. If a player cuts himself from a team, he cannot play for another Delhi Athletic Association team that season.
- 2.16 At the start of each sport season, managers will be assigned a practice field for a certain day and time. It is the responsibility of each manager or coach to use these fields at their designated time and to notify their players if they are unable to conduct practice. Any extra practice sessions should be cleared through the fields coordinator.
- 2.17 * All new managers and coaches are on probation for one (1) year. He or she must be reviewed by the Managers Committee at the end of his/her team's first playing season for confirmation of rule violations or disciplinary infractions. All returning managers and coaches must be reviewed at the end of their current season for confirmation of their continuing as manager or coach of a team.
 - 2.17.1 Any manager or coach may be dismissed at any time for any misconduct or infraction of rules. Appeals procedure will be provided by the Managers Committee and published at a later date.



Delhi Hills Athletic Assn.

Doc. No.:	002			Origination Date:	May 1, 1997	Page:	4 of 6
Doc. Level:	Tier 2	Revised By:	B. Boehme	Revision Date:	Feb. 14, 2012	Revision Level:	002

- 2.18 * Tournaments: Each team shall be entitled to participate in one tournament per season. D.A.A will pay the fee of such tournament up to the maximum amount established by the Executive Board. Any tournament entered which is not sponsored by D.A.A. must be approved by the Managers Committee. All D.A.A. teams must enter any tournament sponsored by the association, unless approval is received by the Managers Committee to not participate.
 - 2.18.1 No D.A.A. player may be picked up from another D.A.A. team for the purpose of playing in a tournament if the team the player is assigned to is also playing in a tournament unless the player's manager agrees in writing. The written request along with the written answer of the player's manager must be submitted to the Managers Committee before contact is made with the parents or player.

2.19 Team size:

- 2.19.1 Cheerleading a minimum of 5 and a maximum of 20 shall constitute a team.
- 2.19.2 All girls softball teams can carry a maximum of 15 players.
- 2.19.3 Football a minimum of 15 and a maximum of 30 players shall constitute a team.
 - 2.19.3.1 All players must wear a mouth piece and neck roll for all practices and games.
- 2.19.4 Any deviation must be approved by the Managers Committee.
- 2.20 * Managers of all sports must have coaches names listed with the Managers Committee one (1) week before the season begins.

2.21 Team draw:

- 2.21.1 Managers will draw numbers for the order of player pick, except eagle managers.
- 2.21.2 Method of pick: number one (1) to ten (10), ten (10) back to one (1), one (1) back to ten (10) Continue until all available players are picked.
- 2.21.3 All classes will decide as to their method of drawing players by general body or position groupings.
- 2.21.4 Draws will be governed by the individual sports rules.
- 2.21.5 Core players represent the final players on the team for draft purposes. Thus, all teams begin drafting from the respective pool of players at the same time.



Delhi Hills Athletic Assn.

Doc. No.:	002			Origination Date:	May 1, 1997	Page:	5 of 6
Doc. Level:	Tier 2	Revised By:	B. Boehme	Revision Date:	Feb. 14, 2012	Revision Level:	002

- 2.22 * Managers in all sports will play all players a minimum amount of time in accordance with the following standards:
 - 2.22.1 All baseball players (including eagle teams) shall play one-third of the total innings over a season. Innings played while the player is not present or is ineligible to play shall not be counted in favor of the player. Innings played in which a player was not present fifteen minutes prior to game time or which follow a regularly scheduled practice in which the player was not present shall not be counted in favor of the player. Playing requirements shall not apply to teams engaged in league or city championship games (except as regulated by league or city rules).
 - 2.22.2 Required playing time for all soccer players will conform to S. A.Y. Rules.
 - 2.22.3 All football players must participate in four plays of all games in league competition. The provisions of this rule are waived for all teams participating in regional, city championship or tournament play. The mandatory four (4) play rule shall not be in effect for conference games. All players not playing in a conference game shall make up lost plays in subsequent non conference game. If a sixteen (16) point lead or twenty-four (24) point deficit is reached at any time during a conference game; all efforts will be to play remaining players. Violations will be reviewed by the Managers Committee.
- 2.23 * No player shall participate in any practice or game without a signed liability card. All liability cards, for both rostered players and applicants cut, must be returned to the appropriate class coordinator.
- 2.24 * Any injuries requiring medical attention must be reported on an accident form which will be provided. This includes spectators and coaches as well as players. Managers/coaches must provide the completed form within 72 hours to their sports coordinator.
- 2.25 * No head coach/manager can head coach/manage more than one team per sport, per season unless given special permission by the Managers Committee.
- 2.26 * Any charges made concerning the rules listed (1 through 26) entitles the person or persons involved to a review of charges with the Managers Committee. Maximum penalty will be dismissal.



Delhi Hills Athletic Assn.

Doc. No.:	002			Origination Date:	May 1, 1997	Page:	6 of 6
Doc. Level:	Tier 2	Revised By:	B. Boehme	Revision Date:	Feb. 14, 2012	Revision Level:	002

3. MANAGER APPROVAL GUIDELINES – (AMENDED 11-17-92)

- 3.1 Point for every 4 meetings attended in the last three years.
- 3.2 2 Points for each year as a coordinator of a sport.
- 2 Points for each year as a booth chairman.
- 3.4 1 Point for each year as a member of a committee.
- 3.5 3 Points for each year as an office holder.
- 2 Points for each year that a special position was held.
 - 3.6.1 Example: Running a tournament, festival, dance, etc.).
- 3.7 1 Point for each year as an assistant coach of a different sport in the D.A.A.
- 2 Points for each year as an assistant coach in the same sport you are applying for in the D.A.A.
- 2 Points for each year as a manager of a different sport in the D.A.A.
- 3.10 3 Points for each year as a manager in the same sport you are applying for in the D.A.A.
- 3.11 1 Point for any coaches clinic for the sport being applied which has been approved by the Managers Committee.

4. AMENDMENTS

- 4.1 If the rule is an asterisk rule you must submit in writing the proposed change to the Managers Committee. The Managers Committee will vote on the proposed change and if passed will send it on to the Executive Board for approval.
- 4.2 Any non-asterisk rule can be changed at the year end sports meeting, provided it is submitted in writing to the coordinator or person conducting the year end sports meeting.